

**Board of Education**  
**School District No. 57 (Prince George)**  
**Regular Public Meeting Minutes**  
**January 13, 2026, 6:00 p.m.**  
**2100 Ferry Avenue, Prince George, B.C.**

Present:	Craig Brennan, Chair Erica McLean, Vice Chair Cory Antrim, Trustee Sarah Holland, Trustee	Shar McCrory, Trustee Bob Thompson, Trustee Rachael Weber, Trustee
In Attendance:	Jameel Aziz, Superintendent Lynda Minnabarriet, Secretary Treasurer Lee Karpenko, Associate Superintendent	Kap Manhas, Assistant Superintendent Pam Spooner, Associate Superintendent Diane Nygaard, Executive Assistant (Recorder)

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**1. CALL TO ORDER**

The meeting was called to order at 6 p.m.

**2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

The Board Chair provided a formal acknowledgement of the ancestral lands, culture and people of the Lheidli T'enneh First Nation, McLeod Lake Indian Band and Simpcw Nation.

**3. APPROVAL OF AGENDA**

MOVED and SECONDED

That the agenda be approved as presented.

CARRIED

**4. SCHOOL DISTRICT NEWS**

Trustees commented on various events within the school district and community.

**5. PRESENTATIONS**

5.1 District Student Advisory Council

Representatives from the District Student Advisory Council provided an overview of their recent and upcoming activities.

5.2 Duchess Park Family of Schools

School staff from the Duchess Park Family of Schools provided a presentation on learning in their schools as it relates to the priorities of the Strategic Plan.

5.3 2025 Special Olympics BC Summer Games

Representatives of the Special Olympics / Summer Games Committee provided a presentation to the Board.

5.4 Child Development Centre of Prince George and District

Representatives from the Child Development Centre of Prince George and District provided an overview of the services provided by the organization.

**6. MINUTES OF PREVIOUS MEETINGS**

6.1 Regular Public Meeting of November 18, 2025

MOVED and SECONDED

That the minutes of the November 18, 2025 regular public meeting be approved as presented.

CARRIED

6.2 Record of In Camera Meetings

MOVED and SECONDED

That the record of the in-camera meetings be approved as presented.

CARRIED

**7. BUSINESS ARISING FROM THE MINUTES**

None.

**8. COMMITTEE OF THE WHOLE**

8.1 Committee Report

MOVED and SECONDED

That the report of the Committee of the Whole meeting held on December 10, 2025, be received.

CARRIED

**9. AD HOC POLICY COMMITTEE**

9.1 Committee Report

MOVED and SECONDED

That the report of the Ad Hoc Policy Committee be received.

CARRIED

9.2 Bylaw 5 Board Procedures

MOVED and SECONDED

That Bylaw 5 Board Procedures be given second reading.

CARRIED

9.3 Policies for Repeal

MOVED and SECONDED

That the following policies be repealed effective immediately:

- Policy 2421.1 Delegation of Responsibility
- Policy 3542 Food Service
- Policy 3542.3 Healthy Food Choices in Schools
- Policy 4130.2 First Aid
- Policy 5111.5 Ordinarily Resident
- Policy 5118.2 Board Allowance
- Policy 5119.7 Student Withdrawal
- Policy 5123 Student Promotion, Communicating Student Learning and Reporting
- Policy 5125.3 Referral and Consent for Special Education
- Policy 5126 District Awards Committee
- Policy 5126.1 Springboard to Success Scholarship
- Policy 5127.1 BC School Completion Certificate
- Policy 5131.2 Student Conduct Review Committee
- Policy 5131.3 Suspension of Students
- Policy 5132.1 Student Billeting
- Policy 5145.4 Child Protection
- Policy 6114 Emergency Situations in Schools
- Policy 6141.1 Summer Project Work
- Policy 6141.31 Board Authorized Courses
- Policy 6141.34 Career Preparation Programs
- Policy 6141.35 Course Challenge
- Policy 6141.36 Course Equivalency
- Policy 6143.1 Evaluation, Selection and Acquisition of District Learning Resources
- Policy 6144.1 Controversial Learning Resources
- Policy 6153.2 Field Trip Safety
- Policy 6176 In-District Student Work Experience

CARRIED

**10. NEW BUSINESS**

10.1 Year-to-Date Financial Information to December 31, 2025

MOVED and SECONDED

That the attached 2025-26 Operating Fund Report and Governance Expenses report for the year-to-date to December 31, 2025 be received.

CARRIED

10.2 Catchment and Capacity / Enrolment Restrictions

MOVED and SECONDED

That the restriction of 20 French Immersion Kindergarten registrations at École College Heights Elementary remains in place.

CARRIED

MOVED and SECONDED

That effective September 1, 2026, Kindergarten enrolment at Heritage Elementary be capped at 40 students.

CARRIED

MOVED and SECONDED

That the Board of Education approves the purchase of two portables for Heritage Elementary using Local Capital funds.

CARRIED

10.3 Policy 1.70 - Trustee Remuneration Annual Review

The Board reviewed and discussed the memorandum included in the agenda package that was provided for information.

10.4 Policy Advisory Committee - Trustee Representatives

The Board Chair reported that Trustees Holland, McCrory and Thompson will be the Trustees representatives for the Policy Advisory Committee with Trustee Holland serving as the Committee Chair. The Board Chair and Vice Chair will serve as alternate representatives for the Committee.

10.5 Establishment of a Special Fund for High School Athletics

MOVED and SECONDED

That the Board of Education direct the Superintendent to conduct a review, in collaboration with district staff, secondary school principals, athletic directors, and secondary school sports coaches, to determine how the creation of a special fund for secondary school athletics could be best structured and utilized to improve student access to extracurricular school sports.

Further, that the Superintendent report back to the Board with:

- A proposed plan outlining how this dedicated athletics fund should be equitably administered across secondary schools and athletic programs; and
- A recommended total funding amount for the upcoming budget cycle that is reasonable and achievable within the district's financial framework and can serve as a starting point for the special fund.

The Superintendent's report should be presented to the Board in time to inform the upcoming 2026/27 budget development process.

MOVED and SECONDED

That the motion be amended by replacing:

*“to determine how the creation of a special fund for secondary school athletics could be best structured and utilized to improve student access to extracurricular school sports.*

*Further, that the Superintendent report back to the Board with:*

- *A proposed plan outlining how this dedicated athletics fund should be equitably administered across secondary schools and athletic programs; and*
- *A recommended total funding amount for the upcoming budget cycle that is reasonable and achievable within the district’s financial framework and can serve as a starting point for the special fund.*

*The Superintendent’s report should be presented to the Board in time to inform the upcoming 2026/27 budget development process.”*

WITH:

*to understand the current landscape and opportunities for equity and provide a report for May’s Board meeting.*

CARRIED

The amended motion:

That the Board of Education direct the Superintendent to conduct a review, in collaboration with district staff, secondary school principals, athletic directors, and secondary school sports coaches, to understand the current landscape and opportunities for equity and provide a report for May's Board meeting.

was then voted upon and CARRIED.

MOVED and SECONDED

That this meeting be extended for one hour.

CARRIED

10.6 SD57 Graduation Rates

The Board was provided with an overview of the SD57 graduation rates.

10.7 2026 - 2031 Strategic Plan Development

The Superintendent drew attention to the media release that was included in the agenda package and provided for information.

**11. DISTRICT ADMINISTRATION REPORTS**

11.1 Office of the Superintendent

The Office of the Superintendent staff provided a presentation with a focus on the directions of the Strategic Plan.

**12. TRUSTEE REPORTS**

12.1 British Columbia School Trustees' Association

Trustee McCrory provided an overview of the BCSTA Trustee Academy held in Vancouver on November 27 - 29, 2025.

12.2 District Parent Advisory Council

None.

12.3 District Student Advisory Council

Vice Chair McLean provided an overview of the District Student Advisory Council meeting held on December 1, 2025.

**13. CORRESPONDENCE**

MOVED and SECONDED

That the Board of Education receive the open correspondence received and/or sent since the November 18, 2025, Board Meeting.

CARRIED

**14. UPCOMING MEETING**

The Board Chair advised that the next regular public meeting will be held on February 10, 2026.

**15. ADJOURNMENT**

That the meeting be adjourned at 8:35 p.m.