
Present:

Craig Brennan, Chair
Erica McLean, Vice Chair
Cory Antrim, Trustee
Sarah Holland, Trustee
Shar McCrory, Trustee
Bob Thompson, Trustee
Rachael Weber, Trustee (at 6:12 p.m.)

Jameel Aziz, Superintendent of Schools
Lynda Minnabarriet, Secretary Treasurer
Jan Cote, Executive Assistant (Recorder)

In Attendance:

Kap Manhas, Assistant Superintendent
Pam Spooner, Assistant Superintendent Indigenous Education

1. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

2. **WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

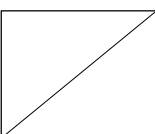
The Board Chair provided a formal acknowledgement of the ancestral lands, culture and people of the Lheidli T'enneh First Nation, McLeod Lake Indian Band and Simpcw Nation.

3. **APPROVAL OF AGENDA**

MOVED and SECONDED

That the agenda be approved as presented.

CARRIED



4. **SCHOOL DISTRICT NEWS**

Trustees provided comments related to the following:

- Board of Education School Visits and Public Board Meeting in the Robson Valley – October 8
- Indigenous Veterans Day – October 8
- Remembrance Day Ceremonies in Schools
- Drop Everything and Read Event at Harwin Elementary School
- CHSS AA Football Provincial
- Fire Chief for a Day Event

5. **PRESENTATION**

5.1 Duchess Park Family of Schools

Staff from the Duchess Park Family of Schools provided a presentation on learning in their schools as it relates to the priorities of the Strategic Plan.

5.2 District Student Advisory Council

Representatives from the District Student Advisory Council provided an overview of their recent activities.

6. **MINUTES OF THE PREVIOUS MEETINGS**

6.1 Regular Public Meeting of October 8, 2024

MOVED and SECONDED

That the minutes of the October 8, 2024 regular public meeting be approved as presented.

CARRIED

6.2 Record of Minutes of the Regular In Camera Meeting

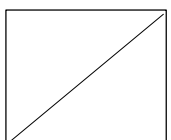
MOVED and SECONDED

That the record of the minutes of the regular in camera meeting of October 7, 2024 be approved as presented.

CARRIED

7. **BUSINESS ARISING FROM THE MINUTES**

None



8. **OLD BUSINESS**

None.

9. **AD HOC POLICY COMMITTEE**

9.1 Committee Report

MOVED and SECONDED

That the report of the Ad Hoc Policy Committee be received.

CARRIED

9.2 Draft Policy 1.5 Board Committees

MOVED and SECONDED

That the Board of Education approve draft Policy 1.5 Board Committees as presented.

CARRIED

MOVED and SECONDED

That the Board of Education repeal Policy 8 Board Committees.

CARRIED

9.3 Draft Policy 1.6 Policy Development, Revision, Adoption and Repeal

MOVED and SECONDED

That the Board of Education approve draft Policy 1.6 Policy Development, Revision, Adoption and Repeal as presented.

CARRIED

ABSTAINED – Trustee McCrory

MOVED and SECONDED

That the Board of Education repeal Policy 10 Policy and Policy Development.

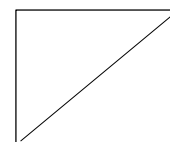
CARRIED

ABSTAINED – Trustee McCrory

10. **NEW BUSINESS**

10.1 Foundation and Skills Assessment (FSA)

The Director of Curriculum and Instruction provided a presentation to the Board on the Foundation Skills Assessment (FSA) which is an annual assessment of students' literacy and numeracy skills.



10.2 Year-to-Date Financial Information to September 30

MOVED and SECONDED

That the 2024-25 Operating Fund Report and Governance Expenses for the year to date to September 30, 2024 be received.

CARRIED

10.3 2025-26 Annual Budget Development Process

MOVED and SECONDED

That the Board of Education approve the 2025-2026 Annual Budget Development Process and Timeline.

MOVED and SECONDED

That the 2025-2026 Annual Budget Development Process and Timeline be amended to include face to face consultation meetings in each of Mackenzie and McBride/Valemount.

CARRIED

ABSTAINED – Trustees Holland, McCrory

That the Board of Education approve the 2025-2026 Annual Budget Development Process and Timeline as amended.

CARRIED

10.4 Statement of Financial Information (SOFI)

MOVED and SECONDED

That the Statement of Financial Information for the fiscal year ended June 30, 2024 be approved.

CARRIED

10.5 Pay Transparency Reporting

District staff reviewed the memorandum included in the agenda package noting that the Pay Transparency Report for July 1, 2023 to June 30, 2024 has been published on the school district's website and is provided to the Board for information.

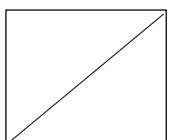
10.6 Spruceland Community School of the Arts

MOVED and SECONDED

That the Board of Education approve an allocation of \$60,000 to support the Spruceland Community School of the Arts

CARRIED

OPPOSED – Trustees Brennan, Antrim, Weber



10.7 2024-25 Class Size Report

MOVED and SECONDED

That the Class Size Report be received as presented.

CARRIED

10.8 Public Board and Committee Meetings

MOVED and SECONDED

That the Board of Education direct staff to implement live streaming of all public board and committee meetings beginning with the January 2025 meeting.

CARRIED

OPPOSED – Trustee Weber

MOVED and SECONDED

That the Board of Education direct staff to ensure all recorded public Board and committee meetings are uploaded and saved online without time limitation.

CARRIED

OPPOSED – Trustee Weber

MOVED and SECONDED

That the Board of Education direct staff report back on potential procedures for individuals attending virtually to participate in the public comment section of Board meetings.

CARRIED

OPPOSED – Trustees Antrim, McLean, Weber

MOVED and SECONDED

That the meeting be extended by 30 minutes.

CARRIED

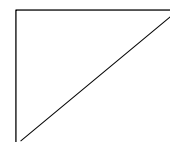
10.9 Policy 7 Board Operations – Trustee Remuneration

MOVED and SECONDED

That effective July 1, 2024, section 7.2 of Policy 7 – Board Operations be revised to reflect the following trustee remuneration structure:

Remuneration for Trustees will be reviewed by the Board on an annual basis prior to March 31 of each year within the following guidelines:

7.2.1. Remuneration for Trustees will be increased based on the grid lift directed by the British Columbia School Employers' Association (BCPSEA) for exempt staff.



7.2.2. Remuneration for the Vice-Chairperson will be 15% greater than that of the Trustees.

7.2.3. Remuneration for the Chair will be 30% greater than that of the Trustees.

CARRIED

OPPOSED – Trustee Antrim

ABSTAINED – Trustee McLean

11. DISTRICT ADMINISTRATION REPORTS

11.1 Office of the Superintendent

The Office of the Superintendent staff provided a presentation with a focus on the directions of the Strategic Plan.

12. TRUSTEE REPORTS

12.1 BC School Trustees' Association

Trustee Antrim provided an overview of the BCSTA Provincial Council meeting held on October 25 and 26, 2024 in Vancouver, BC.

12.2 District Student Advisory Council

Trustee Antrim provided an overview of the November 4, 2024 District Parent Advisory Council meeting.

12.3 District Parent Advisory Council

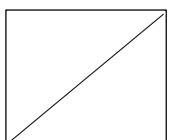
Trustee McCrory provided an overview of the November 4, 2024 District Parent Advisory Council meeting.

13. CORRESPONDENCE

MOVED and SECONDED

That the Board of Education receive the open correspondence received and/or sent as presented.

CARRIED



14. ELECTION OF CHAIRPERSON

MOVED and SECONDED

That Jan Cote, Executive Assistant and Lynda Minnabarriet, Secretary Treasurer be appointed as scrutineers for the election process.

CARRIED.

MOVED and SECONDED

That any ballots cast be destroyed following the conclusion of the election of the positions.

CARRIED

MOVED and SECONDED

That the meeting be extended by an additional 30 minutes.

CARRIED

The Superintendent assumed the chair.

The Superintendent called 3 times for nominations for chairperson.

Trustee McLean nominated Trustee Brennan, who accepted the nomination.

Hearing no other nominations, the Superintendent declared Trustee Brennan acclaimed as chairperson.

Trustee Brennan assumed the chair.

15. ELECTION OF VICE-CHAIRPERSON

The Board Chair called three times for nominations for vice-chairperson.

Trustee Holland nominated Trustee McLean, who accepted the nomination.

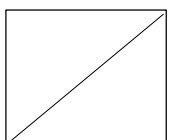
Hearing no other nominations, the Chair declared Trustee McLean acclaimed as vice-chairperson.

16. ELECTION OF BCSTA PROVINCIAL COUNCILLOR

The Board Chair called three times for nominations for BCSTA Provincial Councillor.

Trustee Holland nominated Trustee McCrory, who accepted the nomination.

Hearing no other nominations, the Chair declared Trustee McCrory acclaimed as BCSTA Provincial Councillor.



17. **ELECTION OF AN ALTERNATE TO THE BCSTA PROVINCIAL COUNCILLOR**

The Board Chair called three times for nominations for an alternate to the BCSTA Provincial Councillor.

Trustee McCrory nominated Trustee Thompson, who accepted the nomination.

Hearing no other nominations, the Chair declared Trustee Thompson acclaimed as BCSTA Provincial Councillor Alternate.

18. **ELECTION OF BCPSEA REPRESENTATIVE**

The Board Chair called three times for nominations for BCPSEA representative.

Trustee McCrory nominated Trustee Holland, who accepted the nomination.

Trustee Antrim nominated Trustee Weber, who accepted the nomination.

Hearing no other nominations, the scrutineers conducted an election by secret ballot.

The Chair declared Trustee Holland elected as BCPSEA representative.

19. **ELECTION OF AN ALTERNATE TO THE BCPSEA REPRESENTATIVE**

The Board Chair called three times for nominations of an alternate to the BCPSEA representative.

Trustee Thompson nominated Trustee Weber, who declined the nomination.

Trustee Holland nominated Trustee McCrory, who accepted the nomination.

Hearing no other nominations, the Chair declared Trustee McCrory acclaimed to the position of alternate to the BCPSEA representative.

20. **ADJOURNMENT**

The meeting adjourned at 8:36 p.m.

Chairperson

Secretary Treasurer

