

2024-25 Board of Education/Committees Annual Work Plan

Month	Regular Board	In-Camera Board	Policy Advisory Committee	Committee of the Whole	Other
September	<ul style="list-style-type: none"> ▪ Approve Audited Financial Statements ▪ Approve Framework for Enhanced Student Learning Report ▪ Receive Financial Statement Discussion and Analysis Report ▪ Receive Annual Report under the Public Interest Disclosure Act ▪ Facility Services Department Summer Projects Update 	<ul style="list-style-type: none"> ▪ Review 2023/24 Auditor Report ▪ Approve Annual Executive Compensation and Senior Employee Compensation Disclosure 	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ As required 	National Day for Truth and Reconciliation Sept 30
October	<ul style="list-style-type: none"> ▪ Receive district enrolment report 	As required	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ BCSTA NIB meeting- Oct 4/5, 2024 ▪ World Teachers' Day – October 5, 2024 ▪ BCSTA Provincial Council Oct 25-26, 2024
November	<ul style="list-style-type: none"> ▪ Presentation: Foundation Skills and Assessment ▪ Presentation: Duchess Park Family of Schools ▪ Approve Statement of Financial Information (SOFI) ▪ Class Size Report ▪ Receive Year-to-Date Financial Information to September 30 ▪ Approved 2025-26 Annual Budget Development Plan 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ BCPSEA Fall Symposium Nov. 7/8, 2024 ▪ BCSTA Trustee Academy Nov. 21-23, 2024

Month	Regular Board	In-Camera Board	Policy Advisory Committee	Committee of the Whole	Other
	<ul style="list-style-type: none"> ▪ Pay Transparency Reporting ▪ Review annual Trustee Remuneration as per Policy 7 Board Operations ▪ Election of Chair, Vice Chair and BCSTA and BCPSEA representatives and alternates 				
January	<ul style="list-style-type: none"> ▪ Presentation: Numeracy Initiatives ▪ Presentation: PGSS Family of Schools ▪ Receive Year-to-Date Financial Information to December 31 ▪ Approve 2024/25 Board Work Plan ▪ Appoint Chair for the Committee of the Whole ▪ Report on BCSTA Academy 	<ul style="list-style-type: none"> ▪ Report on BCPSEA Fall symposium 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ As required 	BCPSEA AGM – January 30 and 31
February	<ul style="list-style-type: none"> ▪ Presentation: DP Todd Family of Schools ▪ Presentation: Indigenous Education Department ▪ Approve 2024/25 Amended Annual Budget 	<ul style="list-style-type: none"> ▪ Report on BCPSEA AGM 	<ul style="list-style-type: none"> ▪ As required 	<ul style="list-style-type: none"> ▪ As required 	BCSTA Northern Interior Branch February 7 and 8, 2025 BCSTA Prov. Council meeting Feb 22, 2025
March	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ N/A 	<ul style="list-style-type: none"> ▪ Presentation of 2025/26 enrolment projections; preliminary 2025/26 budget estimates; preliminary feedback from partner groups on budget priorities (dates tbd) 	BCSTA Board Chair Meeting – March 6 ECC Partner Liaison – March 7

April	<ul style="list-style-type: none"> ▪ Presentation: Shaḡ Ti Kelly Road Family of Schools ▪ Presentation: Literacy Initiatives ▪ Review Draft 2025/26 Annual Budget ▪ Trustee Report on BCSTA Provincial Council 	▪ As required	▪ As required	<ul style="list-style-type: none"> ▪ Presentation summarizing public and partner group feedback received on draft 2025/26 annual budget during the public input period (April 29) 	BCSTA AGM – April 24 – 26
May	<ul style="list-style-type: none"> ▪ Presentation: Rural Family of Schools ▪ Approve 2025/26 Annual Budget ▪ Receive Year-to-Date Financial Information to March 31 ▪ Approve 2025/26 Board Meeting Schedule ▪ Approve Schedule of Fees and Deposits ▪ Approve Board Authorized Courses (if applicable) ▪ Trustee Report on BCSTA AGM ▪ 2025-2026 Annual Facility Grant Plan 	▪ As required	▪ As required	▪ As required	
June	<ul style="list-style-type: none"> ▪ Presentation: Inclusive Education Department ▪ Approve Five-Year Capital Plan Bylaw ▪ Approve 2025/26 Board Workplan ▪ Strategic Plan Continuous Improvement Cycle Update 	▪ As required	N/A	▪ As required	National Indigenous Peoples Day – June 21, 2025